

# Birchbrook Manor HOA

## Meeting Minutes

May 16, 2017

### Call to Order

- Meeting began at 6:30 p.m.

### Owner Visits

- none

### Vendor Visits

- Eric Thurman (Patriot Roofs)
  - i. Update – starting – date – set up site – weather permit

### Approval March HOA

- minute- not available

### Open BOD Position

- Julia Engel (retired) will continue to work with <sup>Crime</sup> ~~Geline~~ Watch

### The Board Approved

- Wendy Elliot as Treasurer
- Ted Manger for vacant Board member at large (runner up to last election)

### Welcome Ted

### Unfinished Business

- Short term rental (overnight- no transit, minimum 30 days)
- Unit # [REDACTED]: reviewed attorney, letter- update
- Unit # [REDACTED]: Reviewed attorney letter; approved attorney to respond to [REDACTED] letter

### New Business

- None at this time

### Accounts Receivable

- Update – action taken

### The Board Tabled

- All non-essential project until building storm repairs are completed

Meeting ended: 7:40 p.m.

Next meeting: July 18, 2017

Approved 7/18/17