

Birchbrook Manor HOA Meeting
March 15, 2016

Call meeting to order at 6:30 PM.

Owner visits – none

Vendor visits – none

The Board Approved Minutes – 1/19/16

- Accounts receivable/collection- Reviewed position

Unfinished Business

- Social media site “Next Door” reviewed and updated by property manager and president
- Back entry light fixtures were put on hold until 2017
- Board approved purchase of pool furniture (sun chaise lounges)

New Business

- The Board approved crime watch request to hold semi-annual gathering and sale 5010 Matilda Street and club house, pool area reserved April 20th – 30th (permit)
- Termite inspection scheduled for 3/11/16 was done
- Carpet cleaning for front and back entries was approved by the board and scheduled for Monday, 3/21/16 (posters)
- Coin machine laundry – new equipment installation completed 2/22/16 and new directions for service posted
- The City of Dallas installed “No Parking” signs at the Birchbrook Dr. driveway for better visibility and safety

Meeting adjourned at 7:10 PM.

THESE MINUTS APPROVED 5/17/16